

# How to convert a standard CP960 IP conference phone into a Zoom-Edition

If you had purchased a standard Yealink CP960 IP conference phone and want to update your meeting room from audio to Zoom Rooms. Please follow the instructions below.

**Step1:** Download and update the CP960 firmware to Zoom Edition

**Step2:** Apply and import the license to the CP960

**Step3:** Download and install the Zoom Rooms software and Yealink plug-in software in the computer

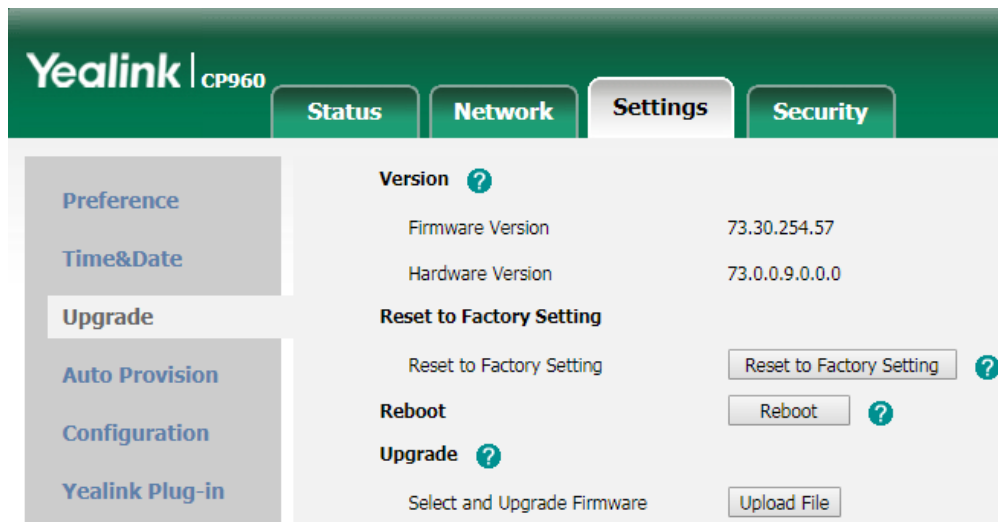
**Step4:** Pairing the CP960 controller and computer

**Step5:** Congratulations.

**Step1: Download and update the firmware to Zoom Edition**

- **Using the Yealink CP960 Web Configuration**

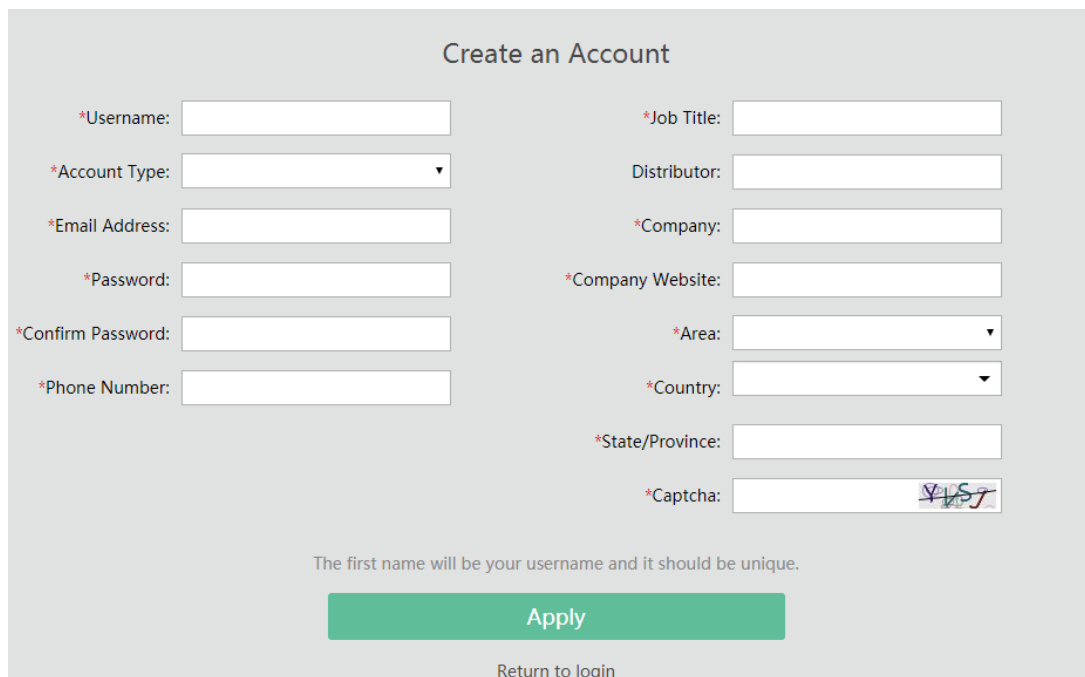
1. Download the latest version of CP960 Zoom edition from the Yealink Support Website ([support.yealink.com](https://support.yealink.com)).
2. Visit the CP960 web portal (<https://xx.xx.xx.xx> -> IP address of the CP960), select **Settings > Upgrade > Upload File**, after the update the CP960 will reboot automatically.



The image shows the Yealink CP960 web interface. The top navigation bar includes 'Status', 'Network', 'Settings' (selected), and 'Security'. On the left, a sidebar lists 'Preference', 'Time&Date', 'Upgrade' (selected), 'Auto Provision', 'Configuration', and 'Yealink Plug-in'. The main content area is titled 'Version' and displays 'Firmware Version: 73.30.254.57' and 'Hardware Version: 73.0.0.9.0.0.0'. Below this, the 'Reset to Factory Setting' section has a 'Reset to Factory Setting' button. The 'Reboot' section has a 'Reboot' button. The 'Upgrade' section has an 'Upload File' button.

## Step2: Apply and import the license to the CP960

- Please visit the [license.yealink.com](https://license.yealink.com) website to apply for a CP960 Zoom edition license.
  - Firstly, visit [license.yealink.com](https://license.yealink.com) website. Create a user account and then sign-in to the web portal.



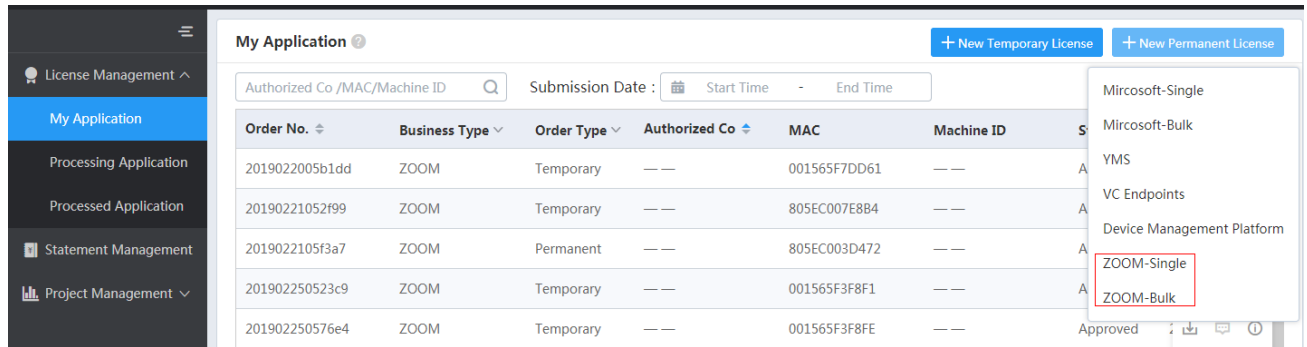
The image shows a 'Create an Account' form. It contains the following fields:
 

- \*Username: [Text Input]
- \*Job Title: [Text Input]
- \*Account Type: [Dropdown Menu]
- Distributor: [Text Input]
- \*Email Address: [Text Input]
- \*Company: [Text Input]
- \*Password: [Text Input]
- \*Company Website: [Text Input]
- \*Confirm Password: [Text Input]
- \*Area: [Dropdown Menu]
- \*Phone Number: [Text Input]
- \*Country: [Dropdown Menu]
- \*State/Province: [Text Input]
- \*Captcha: [Image with text 'YLS7']

 Below the form, there is a note: 'The first name will be your username and it should be unique.' and a green 'Apply' button. At the bottom, there is a link: 'Return to login'.

- Secondly, please follow the prompts to apply for a CP960-Zoom Edition license.

Do remember to input the Email address then you will receive the license by email.



The screenshot shows the 'My Application' section of a web portal. It features a table with columns: Order No., Business Type, Order Type, Authorized Co, MAC, and Machine ID. Below the table, a dropdown menu is open, showing license types: Microsoft-Single, Microsoft-Bulk, YMS, VC Endpoints, Device Management Platform, ZOOM-Single (highlighted with a red box), and ZOOM-Bulk. The table contains several rows of application data, including order numbers and MAC addresses.

| Order No.      | Business Type | Order Type | Authorized Co | MAC          | Machine ID |
|----------------|---------------|------------|---------------|--------------|------------|
| 2019022005b1dd | ZOOM          | Temporary  | — —           | 001565F7DD61 | — —        |
| 20190221052f99 | ZOOM          | Temporary  | — —           | 805EC007E8B4 | — —        |
| 2019022105f3a7 | ZOOM          | Permanent  | — —           | 805EC003D472 | — —        |
| 201902250523c9 | ZOOM          | Temporary  | — —           | 001565F3F8F1 | — —        |
| 201902250576e4 | ZOOM          | Temporary  | — —           | 001565F3F8FE | — —        |

### New Permanent License

\* MAC:

\* Model:

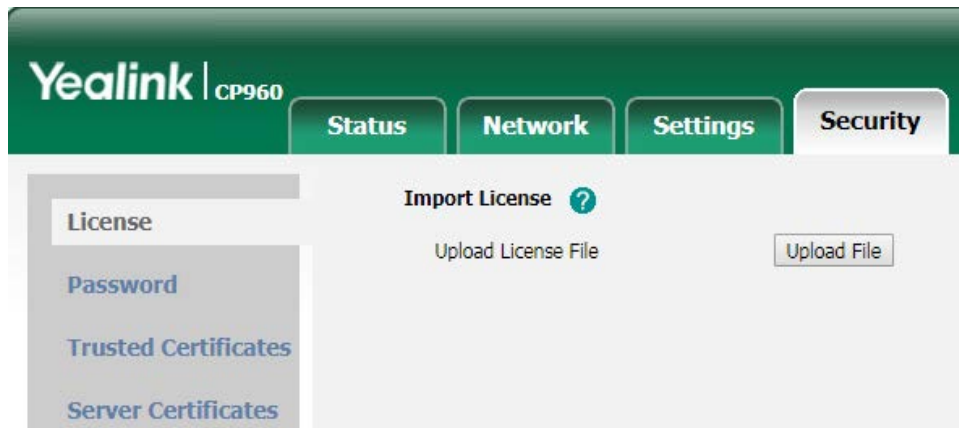
\* Valid time:

Authorized Co:

Email:

Remark:

- Visit the CP960 web portal again, select **Security > License > Import License**.



**Step3: Download and install the Zoom Rooms software and Yealink plug-in software in the computer**

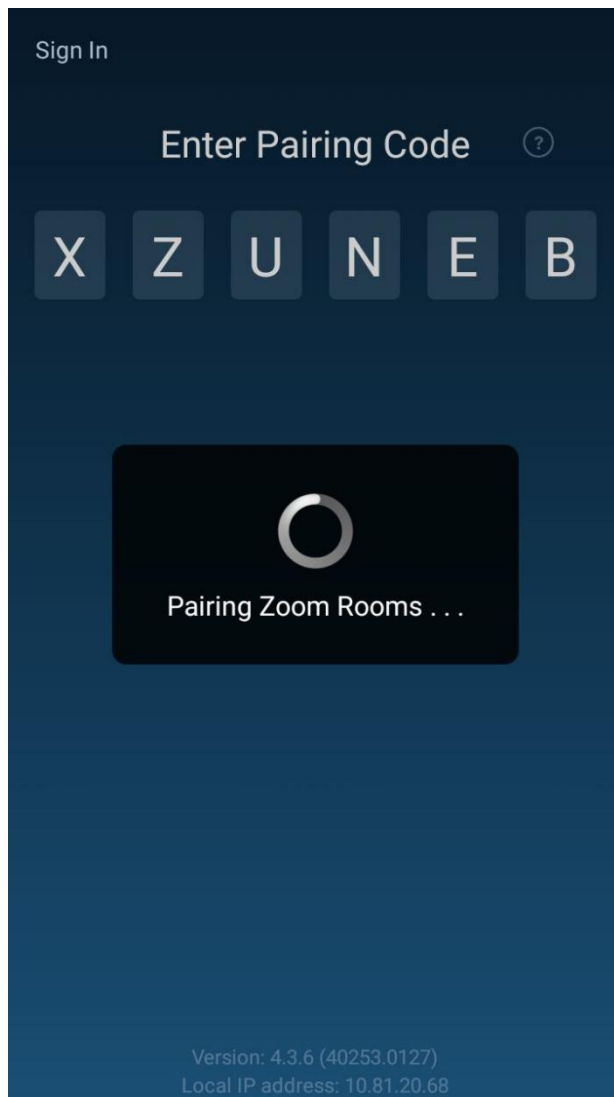
1. Download the latest version of Yealink Plug-in for Zoom Rooms from the Yealink Support Website ([support.yealink.com](http://support.yealink.com)), and download the latest version of Zoom Rooms software from the Zoom Website ([https://www.zoom.us/download#room\\_client](https://www.zoom.us/download#room_client)).
2. Install the Yealink plug-in software in the computer. Make sure the 10026~10028 ports is allowed from the computer firewall.
3. Install the Zoom Rooms software.

#### Step4: Paring the CP960 controller and computer

1. Power on the computer, the Zoom Rooms software and Yealink plug-in will run automatically. Then you will see the pairing code on the TV.



2. Enter the pairing code in the CP960, then the CP960 will automatically connect to the Zoom Rooms software in computer. At the same time, the Yealink plug-in will be automatically paired with the CP960.
3. Goto the Zoom settings in the CP960, check the microphone and speaker chose the "Echo Cancelling Speakerphone (Yealink CP960)"
4. Sign-in the Zoom Rooms account in the CP960.



**Step5: Congratulations,enjoy the Zoom meetings**