



Yealink VC Cloud Management Service Quick Start Guide-for Administrators

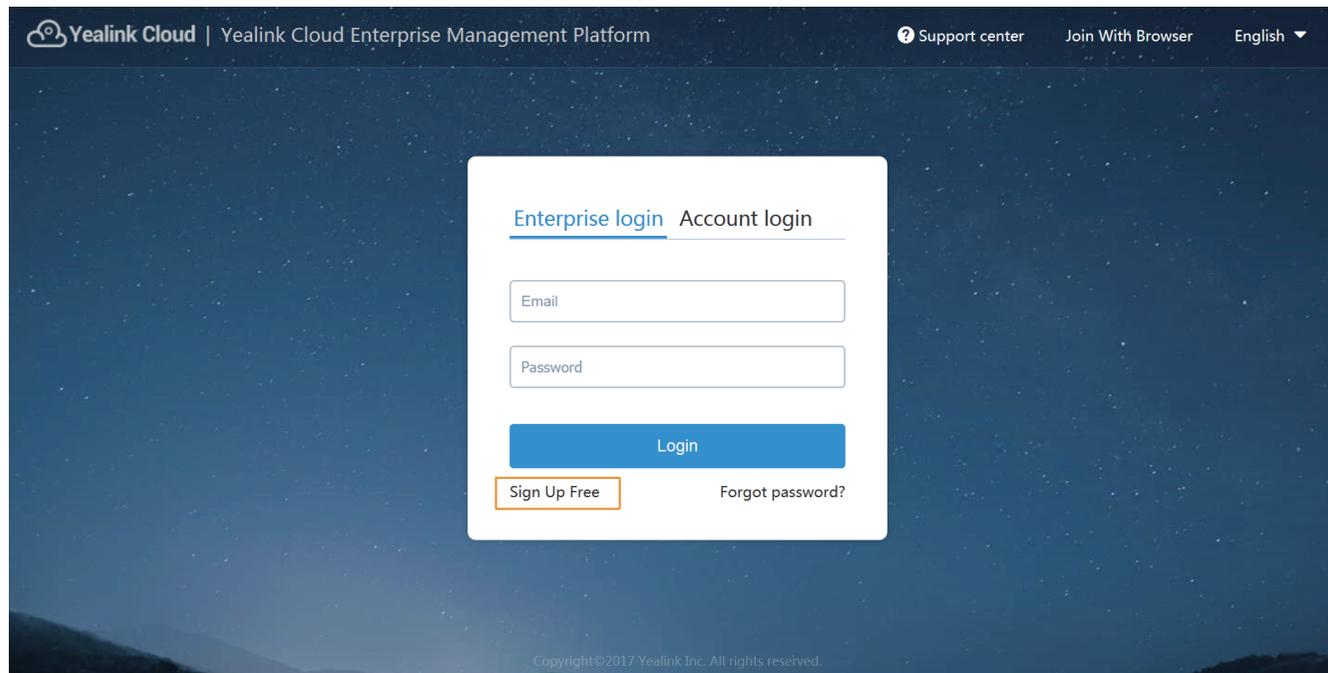
Applies to Version 2.5.0.0 or later

Introduction

The administrators can use this guide to register an account, log into Yealink VC Cloud Management Service, edit value-added services, and manage user accounts/Yealink devices/meeting rooms.

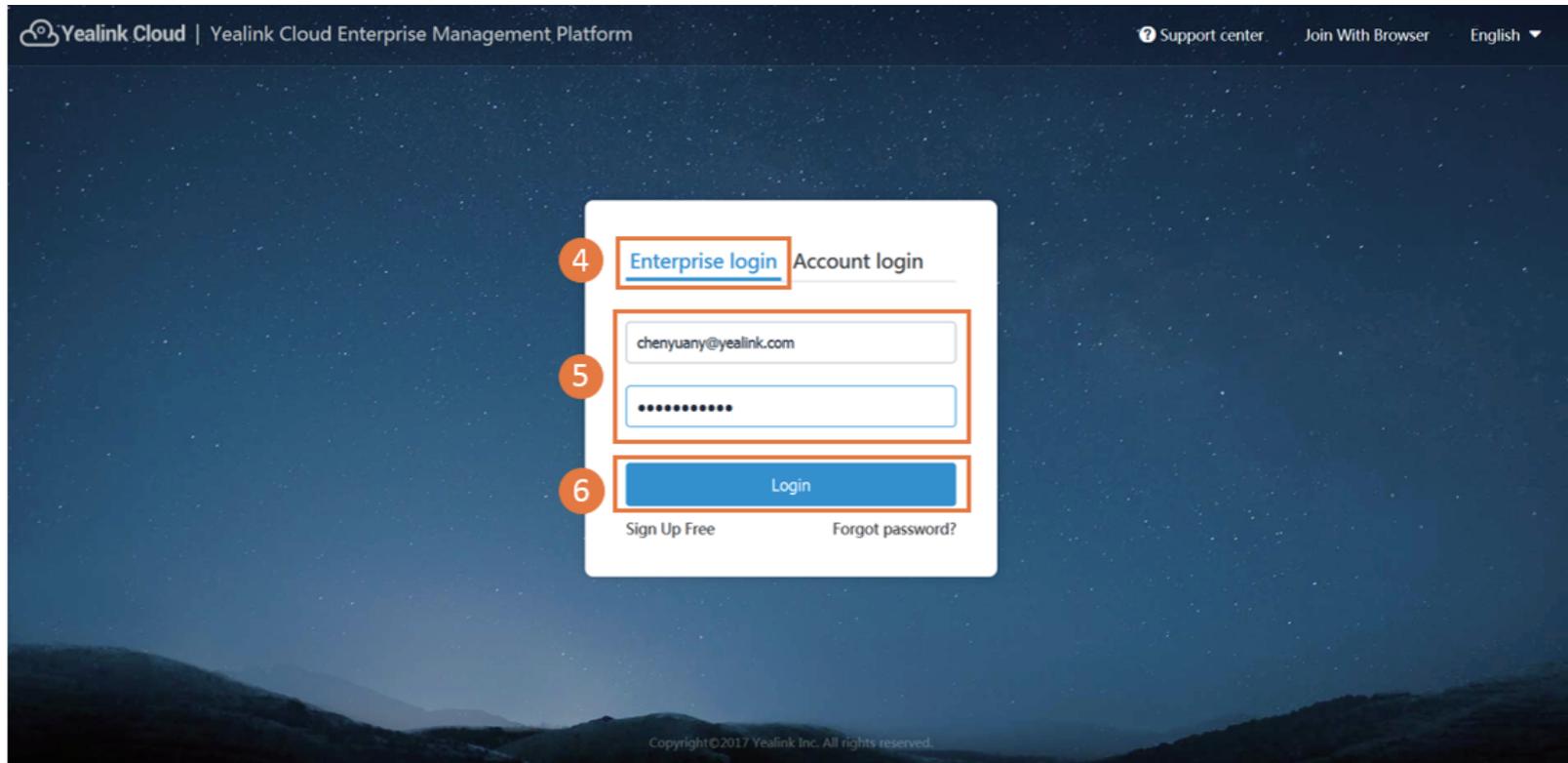
Registering an Account

1. Open a web browser.
2. Enter "https://yealinkvc.com/" in the address bar to visit the Login page of Yealink VC Cloud Management Service.
3. Click **Sign Up Free** below the Login button.
4. Complete the registration according to the prompts and you can get a 30-day free trial.



Logging into Yealink VC Cloud Management Service

1. Open a web browser.
2. Enter "https://yealinkvc.com/" in the address bar to visit the Login page of Yealink VC Cloud Management Service.
3. Follow the steps in the picture below to log in.



Managing Accounts

You can add user accounts, room system accounts, and other accounts.

Adding User Accounts

The enterprise user can use this account to log into Yealink VC Cloud Management Service.

User

Organization: yealink-test2

Account	Name	Department	Extension	Operation
151352224	hd	yealink-test2	2224	[Edit] [Message] [Delete]
151352226	5558	yealink-test2	2226	[Edit] [Message] [Delete]

Add

* Name : Mike

* Department : yealink-test2

Post : Manager

* Extension : 2222

Cellphone number : 18312345678

Email : test@yealink.com

Used to receive user account and other information.

Enable H.323 registration Enable GK authentication

Confirm Cancel

Successfully added

Account : 151352222
Name : Mike
Password : Q5yr9548
PIN : 791214856

Send mail OK

Optional: if you add an email address when adding the user, you can click **Send mail** to send the account information to the user via email.

If you select these checkboxes, you can use this account to log into the device via H.323 protocol and the password is required.

Adding Room System Accounts

This account is associated with the videoconferencing device in the video meeting room. You can use this account to log into Yealink VC Cloud Management Service on the device.

Account	Name	Extension	Meeting Room	Operation
<input type="checkbox"/> 865615555	gg	5555	--	
<input type="checkbox"/> 865618969	device	8969	--	
<input type="checkbox"/> 865612222	Room1	2222	--	
<input type="checkbox"/> 865617985	46521	7985	--	

Add

* Name :

* Extension :

Email :

Used to receive user account and other information.

Enable H.323 registration Enable GK authentication

If you select these checkboxes, you can use the account to log into the device via H.323 protocol and the password is required.

Successfully added

Account : 151359889
Name : Room-1
Password : eS0t1R07
PIN : 953831654

Optional: if you add an email address when adding the user, you can click **Send mail** to send the account information to the user via email.

Adding Other Accounts

You can use this account to log into Yealink VC Cloud Management Service on third-party devices.

The screenshot displays the Yealink Cloud Enterprise Management Platform interface. The top navigation bar includes 'Yealink Cloud | Enterprise Management Platform', 'Support center', 'Device update', 'English', and a user profile 'yealink-test2'. The left sidebar contains navigation options: Home, Status and control, Account, User, Room System, and Others (highlighted with a red box and a '1' in a red circle). The main content area is titled 'Others' and features a '+ Add' button (highlighted with a red box and a '2' in a red circle), 'Batch import', and 'Export Directory' buttons. Below these is a search bar and a table of accounts.

Name	Number	Protocol	Email	Operation
<input type="checkbox"/> Yealink-2	10.81.1.16	SIP	--	
<input type="checkbox"/> 李雷	10.86.0.220	SIP	lilei@yealink.com	
<input checked="" type="checkbox"/> cyy-vcd	10.82.24.126	SIP	chenyuany@yealink.com	
<input type="checkbox"/> test	10.2.3.3	SIP	11@qq.com	

Below the table is an 'Add' form (highlighted with a red box and a '3' in a red circle) with the following fields:

- * Name: Polycom-1
- * Number: SIP (dropdown), 10.81.4.51
- Email: zhengyd@foxmail.com

A note below the email field states: 'The email is used to receive messages from system, corporate email is suggested'. At the bottom of the form are 'Save' (highlighted with a red box and a '4' in a red circle) and 'Cancel' buttons.

Managing Devices

You can update and configure Yealink devices via Yealink VC Cloud Management Service (You need subscribe to this service from Yealink).

Supported devices	Version requirements
VC200/VC500/VC880/VC800 /PVT950/PVT980/VCC22	XX.32.0.10 or later. XX indicates the fixed digits of the specified model.
VP59 (VCS edition)	91.332.0.10 or later.

Adding Devices

The screenshot displays the Yealink Cloud Enterprise Management Platform interface. The top navigation bar includes 'Yealink Cloud | Enterprise Management Platform', 'Support center', 'Device update', 'English', 'yealink-test2', and 'Exit'. The left sidebar contains navigation options: Home, Status and control, Account, Meeting Room, VMR, and Device management. The main content area shows the 'Device List' page with a search bar, 'Import', 'Export', and 'Add device' buttons. A table lists two devices: '500' (VC500) and 'VC500' (VC500). Below the table is the 'Add device' modal form with the following fields: Device name (Monica' Phone), Device model (VC880), MAC address (001565A87032), and Account name (Sunny(1234)). The 'OK' button is highlighted.

Device List Current : 7 /Upper limit 20

Account/MAC/Account info/IP

Update configuration file Update firmware More

Device name	Model	MAC	IP	Firmware	Status	Operation
500	VC500	00:15:65:f4:ce:6c	10.81.12.51	63.32.10.35	Offline	[Edit] [View] [Delete]
VC500	VC500	00:15:65:f4:ce:42	10.81.6.7	63.33.254.25	Offline	[Edit] [View] [Delete]

Add device

Device name: Monica' Phone

* Device model: VC880

* MAC address: 001565A87032

Account name: Sunny(1234)

OK Cancel

Adding Configuration

Config management

Group name/MAC/Device name/Account info

Group name	Group description	Group device	Modification time	Operation
66	--	Look over	2018/12/24 15:16:49	⚙️ + 👁️ ...
55	--	Look over	2018/12/24 15:16:27	⚙️ + 👁️ ...
配置-1	测试二部	Look over	2018/12/24 15:02:51	⚙️ + 👁️ ...
Test2	Test_sunny	Look over	2018/12/04 11:37:39	⚙️ + 👁️ ...
测试	--	Look over	2018/07/17 15:11:59	⚙️ + 👁️ ...

Select all Batch delete Total 5 10/page < 1 > Go to 1

Add group

Basic information Group device Set parameters Finish

To edit in text, click the icon on the right side

Directory Network Security Settings

Advanced

LAN Configuration

NAT/Firewall

VLAN Internet Port

Active: Disabled VID(1-4094): 1 Priority: 0

Web Server

HTTP: Enabled HTTP Port: 80 HTTPS: Enabled

HTTPS Port: 443

802.1x

CA Certificates URL Device Certificates URL 802.1x Mode

4 Save Save and update Cancel

3 Complete the setting according to the prompts.

Optional: click **Save and update** to send the configuration parameters to the selected devices.

Adding Virtual Meeting Rooms

You can add VMRs (if you want to add VMRs that supports the education mode, you can subscribe to this service from Yealink).

Adding VMRs

The screenshot displays the Yealink Cloud Enterprise Management Platform interface. The sidebar on the left contains navigation options: Home, Status and control, Account, Meeting Room, and VMR (highlighted with a red box and a '1' callout). The main content area shows the 'VMR' management page for the organization 'yealink-test2'. A table lists existing VMRs:

Name	ID	Password	Mode	Department	Status	Operat
未开启60帧...	1513568653	--	Education mode	yealink-test2	Active	[Edit] [Delete]
虚拟教室一	1513568686	--	Education mode	yealink-test2	Active	[Edit] [Delete]
ion mod				yealink-test2	Expired	[Edit] [Delete]

The 'Add VMR' button is highlighted with a red box and a '2' callout. Below the table, the 'Add VMR' form is shown, containing the following fields:

- Classroom name: VMR-1
- Department: yealink-test2
- Max participants: 1000
- Mode: Education mode (selected), Discussion mode, Training mode
- ID: 1 5 1 3 5 5 5 2 2 2
- Note: Only number available, and cannot start with 0, 1 or 9
- Require Password:
- Password: 111111

The 'Save' button is highlighted with a red box and a '4' callout. A '3' callout points to the form fields.

Managing Meeting Rooms

You can add entity meeting rooms which can be used to schedule conferences or reserve meeting rooms.

Adding Meeting Rooms

Yealink Cloud | Enterprise Management Platform

Support center Device update English yealink-test2 Exit

Meeting Room Enable the function of meeting room scheduling

1 Add Add Department

Organization yealink-test2

yealink-test2

Name	Extension	Department	Device	Operation
测试二	--	yealink-test2	View	

* Name : VIDEO ROOM-1

Department : yealink-test2

* Type : Common Video

Note : Binding video conference device, employees can occupy the meeting room and video equipment at the same time

* Extension : 2563

Account Name : Yealink-1

4 Save Cancel

If you add a video meeting room, the extension number refers to the room system account registered on the video conferencing device in this video meeting room.

Managing Value-Added Services

If you have subscribed to value-added services from Yealink or your distributors and have recharged the services, you can enable or disable them.

My Subscriptions

Port Package

- Interactive port : 100 Port
- Broadcast port : Not applied

Account Balance 4 services has been opened 2

196.78

Duration exceeding participants
Teleconference duration : 0min

Value-added service X

You have opened 4 services, and you can also open 0.

3

1.Ignore participants limit cap : The maximum participant limit will be ignored after opening the service	0.35 /minute	<input checked="" type="checkbox"/>
2.Live broadcast service : After opening the service, viewers can watch live broadcast and charge according to the viewing duration	0.02 /minute	<input checked="" type="checkbox"/>
3.Teleconference service : After opening the service , Your organization can enter the meeting via PSTN , and doesn't occupy concurrent ports or conference capacity	0.3 /minute	<input checked="" type="checkbox"/>
4.SMS : After opening the service, it supports sending account information and scheduled meeting information by SMS	0.1 /time	<input checked="" type="checkbox"/>

More Information

For more information about Yealink VC Cloud Management Service, visit <https://yealinkvc.com/>.